

## Notice of Privacy Practices

### *Receipt and Acknowledgment of Notice*

**Patient/Client Name:** \_\_\_\_\_

**DOB:** \_\_\_\_\_

**SSN:** \_\_\_\_\_

I hereby acknowledge that I have received and have been given an opportunity to read a copy of [Insert Name of Social Work Organization]'s Notice of Privacy Practices. I understand that if I have any questions regarding the Notice or my privacy rights, I can contact [Insert Name of Privacy Officer and Contact Information].

\_\_\_\_\_  
**Signature of Patient/Client**

**Date**

\_\_\_\_\_  
**Signature or Parent, Guardian or Personal Representative**

**Date**

\*If you are signing as a personal representative of an individual, please describe your legal authority to act for this individual (power of attorney, healthcare surrogate, etc.).

**Patient/Client Refuses to Acknowledge Receipt:**

\_\_\_\_\_  
**Signature of Staff Member**

**Date**